



Hills Juniors

Online Training GUIDANCE

From now on, we're requiring team coaches and managers to demonstrate their knowledge of Child Protection laws.

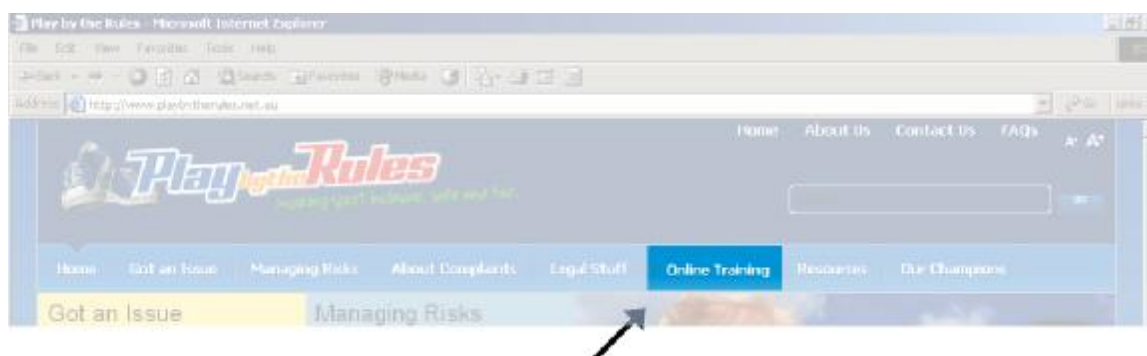


This policy involves all adults named on Team Rosters for all clubs within Hills Juniors, and for all age groups and grades.

To comply, you must complete a short online course, and pass a test. Once you do, the website will generate a Certificate, which you should either print or save and then provide to your club. It will be held on file by your club. There is no need to submit it to Hills Juniors.

Step 1. Go to www.playbytherules.net.au

Step 2. Select "Online Training" from the top menu ...



Step 3. Scroll down to the "New Users" area. Click where indicated to register ...



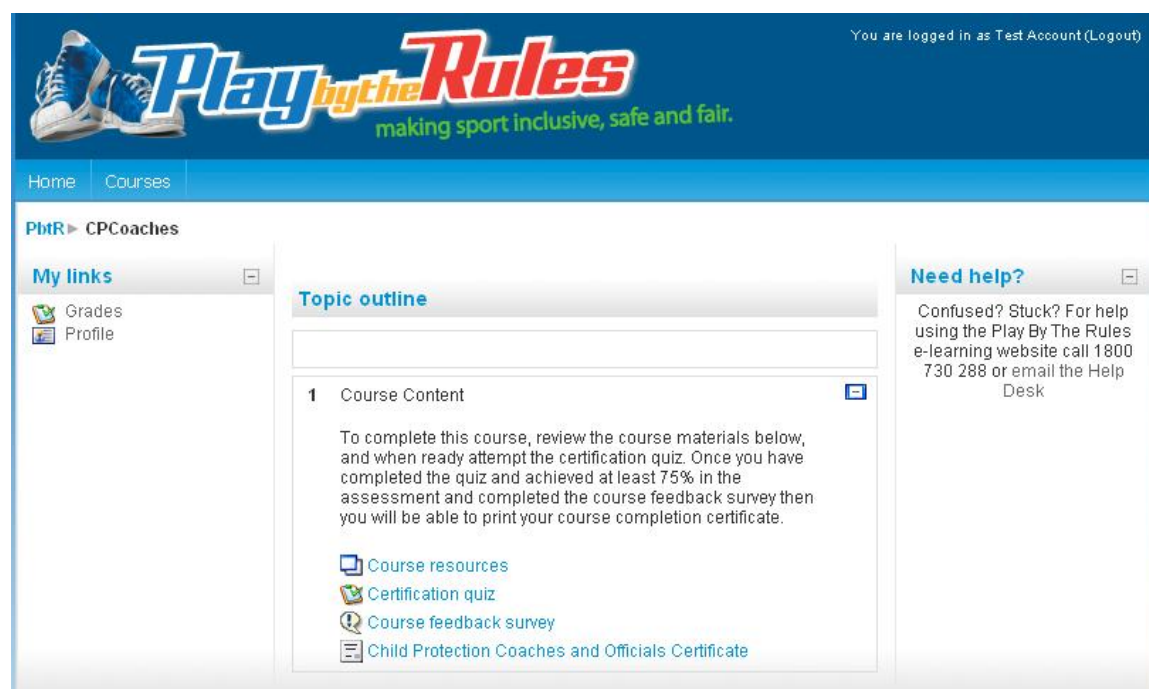
Step 4. Complete the form that will load. Once you submit it, an email will be sent to you for confirmation. Click the "Continue" button in your browser first, and then go to your email and click the link they gave you. You should now have a screen that is headed:-

Welcome to the Play by the Rules online training site

Scroll down. You will see a list of courses at the bottom of this page. The one you need to complete is called “Child Protection – Coaches and Officials” in the NSW section ...



Step 5. Follow the on-screen instructions. It’s all well explained from here on. The screen you should see now looks something like this ...



Start by clicking on “Course Resources”, where you will learn about each module. Once you’re comfortable with the material, select “Certification Quiz” and complete the exam on that topic.

Step 6. Each course has a number of modules – the one you’re completing now has five, as shown on the next screen ...



Home Courses

PtR ▶ CPCoaches ▶ Course resources

Use the navigation buttons in the content below to view the course resources. Once you are comfortable with what you have read, [click here](#) to attempt the assessment quiz.

Play by the **Rules**

Child Protection: Coaches and Officials Course Modules

- Welcome
- Understanding Child Protection
- Sport and the Law
- Creating a child-safe environment
- Responding to an allegation or incident of concern

Step 7. Once you've completed the course, the website will offer to generate a Certificate for you. Either print it and mail it to your Association Secretary, or save the file and email it to him/her.

Thank you for your co-operation. We know this policy makes it just that little bit harder for everyone involved, but the stakes are high.

Raising the profile of Child Protection in our sport does come at a cost that's paid by team coaches and managers. However, consider the payback. If all the hundreds of hours spent, even over many years, results in just one child being removed from risk of abuse, then we at Hills reckon it's worth it.

We hope you agree.